How to Register for Workforce and Community Education Training

Register Online
Visit: www.UpSkill.org

Walk In Registration
Buffalo Public Schools Adult Education Division
Adult Learning Center
389 Virginia Street at Elmwood
Buffalo, New York 14201

For information call 716.888.7088 ext. 111
or email info@UpSkill.org

Refund Policy
Tuition refunds will be made only under the following circumstances:

• Cancellation of the course
• Under-enrollment
• Withdrawal from the course prior to the second week of classes

Prices subject to change.


2022-2023 Courses

High School Equivalency Diploma (HSE) Preparation Classes
Learn English Classes – English as a New Language
New Job Skills and Credential Programs

We can help you get to where you need to be

Buffalo Public Schools Adult Education Division serves thousands of Western New York residents each year who are looking to take their next step.

High School Equivalency Diploma (HSE) Preparation Classes
The Division provides free HSE classes to adults, 21 and older, at convenient sites across Buffalo. In addition to in-person instruction, the Division offers a Distance Learning Program that accommodates adults who are working and/or raising young children and need to study at home. A comprehensive HSE academic program for youth ages 17 to 21 is available at the Career Collegiate Institute. The Division is also a testing site for the GED®, which is now the NYS Education Department’s official exam for earning a HSE diploma.

Learn English Classes – English as a New Language
Free English classes are available in academic skill levels from beginner to advanced instruction. Job readiness, computer skills, and citizenship are also available. Study-at-home programs are offered to those who qualify.

New Job Skills and Credential Programs
The Adult Education Division offers workforce training in a wide array of disciplines including construction, home repair, facilities management, and computer skills. In 2022-2023, the Division features high-demand training programs including barbering, cosmetology, automation/PLC, health information technology, and culinary arts. Students will gain valuable skills in industry sectors with immediate employment opportunities.

Visit www.UpSkill.org or call 716.888.7088 ext. 100 for more information.
WORKFORCE AND COMMUNITY EDUCATION TRAINING

COURSES AND PROGRAMS
• Advanced Manufacturing - Automation / Industrial Electrical / PLC, National Certification
• Auto Lab
• Auto - Basic Mechanics
• Auto - British Car Repair
• Automotive Repair Employment Training
• Barbering
• Carpentry
• Cleaning Industry
• Cosmetology (1,000 hour program)
• Cosmetology - completion hours available
• Culinary Arts Employment Training Program
• Exploratory Construction Trades
• Facilities Maintenance Chief Engineer
• Hands-On Home Improvement / Renovations
• Health Information Technology (Medical Office)
• Heating, Ventilation, Air Conditioning (HVAC) Basics
• Home Inspector Training - NYS Approved
• Horticulture
• Plumbing Basics
• Residential Electric - Basic
• Residential Electric - Employment Training
• Safety and Health - Asbestos / Hazardous Waste Removal
• Steam Engineering Technology 1-4 (Preparation for municipal licensing)
• Welding Employment / Recreational


HIGH-DEMAND EMPLOYMENT TRAINING PROGRAMS

Short-term training leads to long-term careers!

• COSMETOLOGY
• BARBERING
For registration information, call 716.871.1029

• ADVANCED MANUFACTURING
• CULINARY ARTS
• HEALTH INFORMATION TECHNOLOGY (Medical Office)
• KEYBOARDING (Civil Service Test Prep)
• STEAM ENGINEERING TECHNOLOGY
For registration information, call 716.888.7088 ext. 111

APPRENTICESHIP REQUIREMENT CLASSES
Our programs meet NYS apprenticeship requirements. For more information, call 716.888.7088 ext. 111

TUITION ASSISTANCE AVAILABLE TO THOSE WHO QUALIFY

HIGH SCHOOL EQUIVALENCY CLASSES & GED® TESTING
The Buffalo Public Schools Adult Education Division offers free classes to WNY adults and out-of-school youth that prepare students to pass the GED®. The Division is an approved testing site for the GED Test.

The Adult Education Division program also offers:
• Weekly enrollment
• NYS Certified Instructors
• Convenient class locations across the city of Buffalo
• Morning, Afternoon, and Evening classes
• Career College Institute, a unique program that serves youth ages 17 to 21
• Distance Learning Options for those who qualify
• HSE Diploma Graduation Ceremony

To register online, visit www.UpSkill.org
For more information, call 716.888.7088 ext. 100 or email info@upskill.org

LEARN ENGLISH
ENL English as a New Language
• Free classes
• Weekly enrollment
• Focus on speaking, listening, writing and reading
• Students at all skill levels welcome
• Morning, Afternoon, or Evening classes

Other Classes for English Language Learners
• English for Academic Purposes
• College and Career Readiness
• Citizenship Preparation
• Computer Skills
• Study-At-Home

For more information regarding ENL classes, call 716.887.3912 ext. 200


ALL REGISTERED ADULT EDUCATION DIVISION HSE & ENL STUDENTS ARE DUAALLY ENROLLED IN SUNY ERIE’S PATHWAYS TO SUCCESS PROGRAM.