



**Quality and Assurance:**

Buffalo Public Schools Adult Education Division is accredited by the Commission of the Council on Occupational Education (COE). By granting this status, COE assures quality and integrity in career and technical education programs. Adult Learning Center & Workplace Literacy Center ID # is 338700. More information is available at [www.Council.org](http://www.Council.org)



**Notice of Non-Discrimination:**

The Buffalo Public School District does not discriminate on the basis of an individual's actual or perceived race, color, religion, religious practice, national origin, ethnic group, sex (including sexual harassment and sexual violence), gender identity, sexual orientation, political affiliation, age, marital status, military status, veteran status, disability, weight or any other basis prohibited by New York state and/or federal non-discrimination laws in its programs and activities.

Deputy Director of Human Resources  
719 City Hall - Buffalo, NY 14202  
(716) 816-3579

**Mission Statement:**

The Buffalo Public Schools Adult Education Division's mission is to provide organized and sequential High School Equivalency Diploma classes, Adult Literacy, Community Education and Career & Technical Education programs that are relevant for all adult students. The Division ensures that adult education is accessible to students seeking alternative career pathways and lifelong learning opportunities.

**Nurse Aide Program Qualifications**

- 1) Applicant must be 17 years of age or older.
- 2) Applicants must possess or be working on a US secondary credential:
  - a) Applicants (17 or older) must hold a US or US recognized High School, Equivalency or TASC (formerly GED) diploma
  - OR**
  - b) Applicants who are 21 years of age or older must be working towards and equivalency diploma:
    - i. Applicants (21 and older) must be currently enrolled in Buffalo Public Schools Adult Education Division High School Equivalency program and stay enrolled until program completion.
    - ii. International applicants who possess a foreign secondary credential must have foreign credentials evaluated by an accredited transcript evaluation service or enroll in Buffalo Public School Adult Education Division HSE program. Visit [www.naces.org](http://www.naces.org) for more information on evaluation.
- 3) Applicants must take a TABE assessment, and if qualified, attend Registration and Orientation to enroll.
- 4) TABE assessment score requirements: 9th grade reading and Total Math on a D level TABE. Free literacy and math classes are available for applicants who need academic assistance
- 5) Clinical partner requires enrolled student to have active health insurance and submit to a drug screening
- 6) Applicants must complete health assessment
- 7) Clinical partner requires student to complete a Criminal History Record Information Check. Article 28-E of New York Public Health Law requires individuals who provide direct care to residents in nursing homes to submit to a criminal history record check (CHRC). If CHRC reveals disqualifying offenses, applicants are prohibited from providing direct care of residents and are unable to train as a Nurse Aide. (Details at [www.Upskill.org](http://www.Upskill.org)).

**2017-2018 Program Completion, Placement, and Licensure Rates:**

Program Completion: **94%**  
Employment Placement: **86%**  
Licensure Rates: **94%**

*Schedule an open house appointment today!*

**716-871-1029**

# NURSE AIDE TRAINING PROGRAM



**(716) 888-7088**  
[www.UpSkill.org](http://www.UpSkill.org)



### How do students apply?

The application process begins with an Open House and Assessment. Appointments can be made by calling **716-871-1029**.

### Classes are offered regularly and are forming now

Our policy for entering the program:

1) Everyone must attend Open House. Open House occurs at least once per week if not twice.

2) Open House program includes program information, including costs and financial assistance. Applicants will take an assessment of reading and math (TABE).

*Schedule an open house appointment today!*

**716-871-1029**

## NURSE AIDE TRAINING

Our eight (8) week program provide students with the required education and clinical training to achieve New York State Certification as a Nurse Aide or Nursing Assistant. New York State requires that each Nurse Aide trainee receive a minimum of 90 clock hours of instruction plus 35 hours of supervised clinical training. Upon completion of the program, students will take the New York State Nursing Home Aide Competency Examination. The exam evaluates student's knowledge of Nurse Aide skills and duties and requires demonstration of safe competent care.



### How much does the program cost?

Program costs are currently based on student and community needs. Currently, applicants may qualify for Tuition Assistance from internal grants. Program costs are subject to change as needed.

### Tuition: \$1,175\* (165 hour program)

- If eligible, applicants may be qualified for tuition waiver under internal grants.
- Tuition includes textbook and uniform basics (scrub top and scrub pant). Uniform shoes or sneakers and watch with second hand are the responsibility of the student.
- Clinical partner may require student to purchase identification badge for \$10
- Clinical partner requires students to have valid health insurance
- Students will be required to provide a money order of \$115 or \$135 for NYSED testing fees prior to the start of the class. Testing fees are fully refundable if student withdraws or is separated from the program up until such time as the NYS application is mailed into Prometric.
- Students will be required to provide complete health records (Details at [www.Upskill.org](http://www.Upskill.org))
- \*BPS Adult Education does not have additional or hidden fees to programs.
- Clinical partner requires student to complete a Criminal History Record Information Check at a cost of \$25. Each additional copy is \$1. (Details at [www.Upskill.org](http://www.Upskill.org))

Refund policy is available at [upskill.org/nurse-aide](http://upskill.org/nurse-aide)  
Prices subject to change.

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